

June 18, 2025

Attn; Gabby Mosquera, Director

Re: Staffing shortage

Regarding staffing of our Sewer Utility, our manpower is at a deficit. We currently have 10 people on staff (day shift). On Friday's it's 8. Often times less than 8 due to season (vacation days).

We currently meet all tasks required to keep the utility operational however, we are forced to be reactionary, completing tasks as they need to be done with little to no time to complete preventative maintenance items. (i.e. pump oil changes, impeller adjustments, manhole repairs, pipeline televising & easement line inspections, etc) This sort of work was normal years ago as on a daily basis, 2 jet-vac trucks, the Pipeline TV inspection van. A road & grounds crew, etc. worked to proactively keep the utility in excellent condition. Also, in previous years, we've had "summer help" which helped maintained the grounds (mowing/lawn maintenance of pump stations & grounds.

I'm not saying that we can't complete the required tasks, but it is putting a strain on our system & staff. (College Drive pump station for instance. If we had the manpower to run both jet-vac trucks, the overflow would've been far less). We often "fly by the seat of our pants", running to emergencies. If we had more time for maintenance, this could be prevented.

I and my "Team Leaders" agree that if we just had 2 more people, we could operate more effectively. A bonus would be them having a CDL & experience in construction, electro-mechanical & piping operations.

A handwritten signature in black ink, appearing to be "TMCB" with a stylized flourish.

